

## **Robert Owen Memorial Primary School**

### **Parent Council**

**Minutes of the meeting held on the 1<sup>st</sup> November 2022 at 19:30 in the school staff room**

#### **Welcome**

Gemma and Laura welcomed everyone present to the meeting

#### **Present**

Bronwen Aidoo, Gemma Good, Laura black, Clare Frood, Mrs Thomson, Mrs Allan, Erin Barrie, Erica Baillie, Fiona Barr Jennie Smith

#### **Apologies**

Ina Marshall, Catriona Murdoch, Joanne Harrington, Kathryn Gartshore, Vicky Day, Vicky Epton, Gareth Brown, Miss McAllister

#### **Agreement of October minutes**

Proposed by Fiona Barr

Seconded by Erin Barrie

### **Parent Council Business**

#### **Finance update**

Laura advised that Gareth had sent the most recent balance as £2286 with £576 to come off this total to pay for the biscuits. He has not managed to get an update on access to the easy fundraising money, but this has increased over the last month. The Audit of the accounts will be finalized by the January meeting.

#### **Fundraising updates**

##### **Borders Biscuits**

Laura advised that the original stock bought has sold well and the only remaining items were Luxury sharing 38, Classic 11, classic and Ginger 1. She advised there is additional stock available to buy but encouraged everyone to place orders sooner rather than later. Should we sell all the biscuits we will have a profit of close to £500.

Laura will arrange with the volunteers to arrange deliveries in the next two weeks.

##### **Christmas Gift sale.**

The subcommittee has been working on lists of purchases and will meet in person to finalise purchases. Laura will arrange a poster to put out to parents regarding the event. Mrs Thomson and school staff will arrange space likely the school hall for the 2<sup>nd</sup> of December. The meeting discussed options for the providing an option for children not able to purchase any gifts and it was agreed a Craft table with options to make a card, colour a Christmas tree decoration or make a Christmas craft will be suitable. Last year the baubles were well received but the cost for something similar has increased and cards are created in classes for various events in the run up to Christmas.

Vicky Day has arranged with a friend who will visit the school that day dressed as the elf on the shelf. The parent council will organize a small gift for her to thank her for her effort. Gareth will arrange the float. Gemma will check if we have sufficient bags and Bronwen will purchase additional bags at Costco if available. The event will be finalized by email with the volunteers.

### **Christmas Treats**

Mrs Thomson has discussed story telling treat with Mrs Hughes and she is happy to oblige. Mrs Thomson will arrange date and time to suit the school and Mrs Hughes during December. There will need to be a poster and letter to parents and permission for provision of smores. Parent council will provide the smores ingredients and arrange a donation to a charity and gift for Mrs Hughes.

### **Panto**

Options have been investigated and the company used previously provided online access to a panto with unlimited viewing for the month of your choice for £99.00.

There is also an option for £599.00 for a live action panto in the school hall.

The meeting discussed the issue that the whole school in the hall would not allow for bean bags and can be overwhelming for some children. The meeting felt that two different pantomimes for online viewing could be purchased, and these could be viewed in zones similar to fun 31 events on a Friday. The school will check options for the format the pantomime is provided in and consider if use in the hall would be possible.

The meeting agreed to fund the purchase of two pantomimes and provide popcorn for the event that could be combined with a dress down/ wear something festive day.

A Poster will need to be arranged once details are finalized and permission slips will be required.

### **Grants**

Laura Black had investigated the option of a grant from the quarries as suggested at the last meeting. This grant is from the Scottish landfill fund and is aimed at environmental projects. The meeting felt that we could apply for funding for waterproofs as this would support outdoor learning which contributes to learning about the natural environment. The meeting discussed other options to fund this might be borders biscuits. The meeting noted this had been requested before and refused. Another suggestion of writing to the Round Table was discussed. Mrs Thomson advised that the School would consider introducing the John Muir Award again if it could be funded.

The meeting suggested the school consider what they would need funding for, and this and other grant options will be further discussed at the next meeting.

### **Newsletter**

Bronwen will update the newsletter with decision from the meeting and this can be sent out early this month.

### **School Business**

Mrs Thomson advised the school roll is currently 314 including Nursery. The school sway went out by email on Monday. November is a very busy month

Read with the ROMPS Royal Readers will take place in the afternoon of the 17<sup>th</sup> November 2022 and will be targeted at P3 this times. Healthy snacks will be available. Fiona Barr, Laura Black and Bronwen Aidoo offered to assist with tea, coffee and snack preparation. From 1pm onwards.

Mrs Thomson advised that the school office is in the process of contacting all PVG holders to ensure they are still willing to help and the PVG is still valid.

School trips were a popular choice for the Participatory Budget options and these will be starting soon for some classes but all classes will get an option at some point in the year.

Mrs Thomson advised that the council has provided a link to the Devolved school management scheme and this is on the school website and provides information on how the school spending is arranged. The link is as follows to the documents.

[https://www.southlanarkshire.gov.uk/downloads/file/15830/devolved\\_school\\_management\\_scheme\\_2022](https://www.southlanarkshire.gov.uk/downloads/file/15830/devolved_school_management_scheme_2022)

This will likely be a topic at future meeting.

#### **Self-evaluation How Good Is Our School version 4 ( HGIOS 4) Partnerships.**

The meeting divided into two groups and gave feedback on the partnerships self-evaluation of How Good is our School providing comments and examples of how the members felt the school worked in partnership with parents and the community

#### Active Agenda

##### Advertising

A parent queried the increase in advertising from clubs and events that is sent by the school office. Mrs Thomson clarified that the items shared are ones that are sent by the Council and represent groups the council works in partnership with.

Meeting closed at 20:59 next meeting on Zoom, 12<sup>th</sup> January 2023 .